

DOWN AMPNEY PARISH COUNCIL

**MINUTES OF PARISH COUNCIL MEETING
HELD AT DOWN AMPNEY VILLAGE HALL
TUESDAY 2nd JANUARY 2018, 7.30PM**

Present : Cllrs Sillett (PS), Matthews (AM), Cope (GC), Tappern (GT), Job (JJ), Jenkins (RJ) and Skinner (DS); Cllr Fowles - CDC (DF), present for part of meeting. Clerk – Gail Dillon; 2 members of public.

Apologies : Cllr Parsons – GCC (SP).

Welcome	Action
<p>2. Minutes of last meeting: These were circulated and approved by the meeting with one amendment.</p>	
<p>3. Matters arising:</p> <ul style="list-style-type: none"> • Buses not stopping nearer to Cedar Close – PS/SP to continue to follow up as still not happening • New website – GC advised that a draft is complete. He will review and follow up with any changes. GC to put an entry in the DA News regarding the new website and its content. • Dog mess – it has been confirmed that this can be reported confidentially. GC to put a link to the details in the DA News and will follow up with CDC representative for new signage. • Footpath signage – GC is obtaining quotes and will report at future meeting • Volunteer issue – an ‘open day’ type meeting was again proposed and suggested that possibly GRCC could help to organise. A social event in the summer was suggested. <p>Highways and related issues:</p> <ul style="list-style-type: none"> • Pothole on left before the bridge – RJ has put in another request for repairs here as well as Old Estate Yard pothole and several at the Poulton Road junction. AM mentioned there are several at the entrance to Charlham Lane. • Footpath opposite school – work has partially been completed. • Hedges – JJ raised point that hedge outside Satmar is leaning over and agreed to speak to the owner of the house. • Wall opposite no 55 – JJ contacted Savills regarding this but it has still not been fixed. JJ to follow up. • <p>Village hub:</p> <ul style="list-style-type: none"> • Repairs at the play area have now been carried out. The council would like to pass its thanks to Caroline McKemey who 	<p>Cllr Sillett/ Parsons Cllr Cope</p> <p>Cllr Cope</p> <p>Cllr Cope</p> <p>Cllr Job</p> <p>Cllr job</p>

<p>looks after the play equipment on our behalf and also to Paul Vince who assisted with the recent repairs.</p> <ul style="list-style-type: none"> • MUGA pitch repairs – the clerk presented the quote for the removal of the gate and post. It was subsequently agreed that there were actually further works required in the area and would be reviewed and a new quote obtained. It was also agreed that the table should be moved into the play area for better usage instead. 	
<p>4. Planning</p> <ul style="list-style-type: none"> • <i>Broadway Farm:</i> It has been confirmed that this application will NOT be going to the CDC planning committee in January 2018. It is unclear at the moment when it will go to committee, although the developers are pushing for the February committee meeting. It was agreed to now send the summary letter previously prepared to the case officer, adding a request for a formal meeting with her or other CDC representative. Following advice from DF, it was also agreed to send the summary document to CDC planning committee prior to the hearing at the committee meeting, when it is confirmed, with a covering letter. • <i>No 55 Down Ampney:</i> There is still concern over parking on the verges when the building works are being carried out. It was agreed to keep an eye on the situation and review at a future meeting. 	<p>Clerk</p> <p>Clerk</p>
<p>5. Finance Report</p> <p>The accounts for the year to date were presented and there is a surplus for the year to date is £3,613. The clerk confirmed that following the last meeting an application for a grant for the Transparency Fund was submitted and DAPC was successfully awarded £2,545. Out of this, £750 has been paid out towards the new website and the balance makes up approximately half of the surplus remaining for the year. The main expenses since the last meeting were:</p> <ul style="list-style-type: none"> • hedgecutting £372 • 2 x grass-cutting £950.00 • MUGA pitch repairs £680 • Playground repairs £431 <p>Bank balances are currently £34,493. So far there is £1,002 of VAT to reclaim for the current financial year.</p> <ul style="list-style-type: none"> • <i>Budget/Precept for 2018/19:</i> The clerk presented the budget for the year. It was agreed by 	

<p>majority to accept the budget and approve a precept for 2018/19 of £18,000, an increase of 2.8% from 2017/18 to cover increasing costs. There was one abstention.</p>	
<p>6. Village Matters</p> <ul style="list-style-type: none"> • <i>Neighbourhood Plan:</i> GT presented the findings of his investigations into producing a Neighbourhood Plan for Down Ampney. It was unanimously agreed to go ahead with this. RJ proposed hat GT head up the committee – GT agreed to consider this and discuss at the next meeting. • <i>Christmas Lights:</i> There was a general agreement to arrange for Christmas Lights for the village in 2018 but it needs further investigation into positioning, costs, power, etc. GC agreed to take this forward. 	<p>Cllr Tappern</p> <p>Cllr Cope</p>
<p>7. Correspondence</p> <p>None to be discussed other than items elsewhere in minutes.</p> <p>8. Meetings/Training</p> <ul style="list-style-type: none"> • PS attended a meeting at RAF Fairford. The level of activity in 2018 is to be similar to, if not slightly more than, 2017. They are awaiting final approval for reactivating the base and should be online by 2021/22.GT would like to take this forward and will make investigations about work involved and report at next meeting. • JJ attended the Community Garden AGM and confirmed that all plots are now taken. She is happy to report that there have been no issues of vandalism in the year and that fees have remained the same. Any surplus produce is given to the shop for sale. The group has received a grant of £300 to install 3 new compost bins. There is however concern over future water supply but it should be maintained by Sanctuary Group. 	
<p>9. GCC report</p> <ul style="list-style-type: none"> • No report received. <p>10. CDC report</p> <ul style="list-style-type: none"> • The main impact of the new Publica organisation is on staff and their terms of contract. Local hands-on staff should remain the same. However DF requested that any feedback should be filtered back to CDC. • Bathurst planning application has been deferred to 16th January 2018. The meeting will be held at Cirencester Baptist Church at 10am. 	

<ul style="list-style-type: none"> • CDC are looking to create a 'human poppy' on 11th November 2018 to commemorate World War I. They would like young men and women from the surrounding area, aged 18 to 45 to represent those from their village who died. There will be funding for personalised coloured ponchos which will be worn to create the poppy. DF will provide further details for circulation. 	<p>Cllr Fowles</p>
<p>11. AOB</p> <ul style="list-style-type: none"> • Salt – this has all been used and the padlock is also missing. Clerk to organise filling the grit bin at the village hub. RJ proposed more at both ends of the village. • Phone box – it was noted that nothing has happened with this. However this is not PC responsibility and has been taken on by Down Ampney WI. • The waste collection was not completed last week but was finished off on Saturday. GC reported to CDC that not all waste had been collected and the process was all dealt with well. <p>The meeting closed at 9.45pm. The next meeting is on Tuesday 6th March 2018 at 7.30pm in the Wynne Room</p>	<p>Clerk</p>