

DOWN AMPNEY NEIGHBOURHOOD PLANNING STEERING GROUP – START-UP MEETING 11 JAN 19

MINUTES OF MEETING

1. The NPSG would comprise the following, all of whom were unanimously elected:

Chairman Andrew Scarth (AS) Proposed/Seconded GT/MB

Deputy Chairman Geoff Tappern (GT) Proposed/Seconded AS/MB

Secretary Mike Bruce (MB) Proposed/Seconded SG/DG

Treasurer David Gardner (DG) Proposed/Seconded MB/DF

Other NPSG members are Ray Jenkins (RJ), Jackie Scuri (JS), Jon Campbell (JC), David Fowles (DF).

Members of the public were also present.

2. The NPSG Code of Conduct was Proposed/Seconded MB/GT; unanimously approved.
3. The NP Constitution was Proposed/Seconded JC/SG; unanimously approved.
4. The NP Confidentiality Agreement was approved and signed by all SG members.
5. It was decided that due attention would be paid to advice from the GRCC and any further liaison with them was future business.
6. It was decided that a suitable working template would be devised and adopted at a future meeting.
7. It was decided that email would be the short term means of communication within the NPSG but AS would decide on a suitable means for the distribution of large packages of data which would eventually need to be circulated.
8. It was decided that
 - a. In the short term at least, the Uffington NP (chapters/sections) would form the basis of the DANP.
 - b. **GT** would provide DF with documentation for review by James Brain (CDC Forward Planning) for advice on best practice/way ahead for DANP. **Action**
 - c. **DF** would invite James Brain to the next NPSG meeting. **Action**
 - d. **GT** would enquire of the Uffington NP team their costings. **Action**
 - e. **RJ** would enquire of the Highways Manager how best to conduct a traffic survey for the DANP. **Action**
 - f. The initial key to the DANP would be the Questionnaire which, when approved, would be circulated to all villagers, on a face to face basis, and to all other stakeholders for comment. SG would take the lead on this aspect of the DANP. Specific objectives would be addressed as follows:
 1. Housing GT

2. Landscape AS
3. Design DG/SG
4. Economy & Employment DF
5. Sustainability & Infrastructure JS

9. Date of Next Meeting. Wednesday 27 March at 1900 in the Dakota Room, DAVH. MB to book.

Action reports for Down Ampney Neighbourhood Plan Steering Group from meeting held on 11th Jan 2019.

Action 8b:- NPs to James Brain of CDC.

Neighbourhood Plans for Uffington, Cricklade, Lechlade on Thames, Drayton, Great Somerford given to David Fowles to pass onto James Brain.

Action 8d:- Meeting with Uffington Parish Council.

Uffington is approximately the same population as DA and is also a similar rural village. GT met with an Uffington PC member who was heavily involved in the production of their NP.

Comments from this meeting:-

- a). The Neighbourhood Plan did consist of three parishes, Uffington, Baulking and Woolstone. Woolstone pulled out.
- b). Following discussions with other Parish & District Councils the NPSG decided to employ a consultant to work alongside them. This was Bluestone Planning at a total cost of £16669.
- c). Funding was £10,000 from Vale of White Horse District Council. £3980 from Locality as a grant to help with the extra work because Woolstone pulled out; £9000 from Groundworks (which in effect Locality); £3000 from White Horse Show Trust. Total £25980. No Parish Council money as had enough of outside grant money.
- d). Landscape Capacity Study by Lepus Consulting cost £5361. There have been challenges from developers but as an independent report this has helped defend their area. They do have the White Horse which helps and comes under "valued views". Some land was protected by covenants in deeds.
- e). Housing needs survey by Chameleon Consultancy cost £2600. The VWHDC was at this time working on the Local Plan so were able to work together. Also, the Oxford to Cambridge Development Corridor was being pushed by the Government. The corridor size was increased to include the Harwell sites. So much housing was put into this corridor that it took the pressure off rural villages.
- f). Green spaces were identified in village. Land was owned by individuals in the village and some did not want to sell their land for green space as had higher visions for house development approval.
- g). Word of warning:- Used consultants because they realized they did not have the latest expertise on planning, did not have the time as individuals, and could not be accused of being biased.

Further comment: We briefly discussed S106 funding. Uffington received approximately £100K for a development of 36 houses.

Following this meeting and discussions with consultants I have produced a first draft of approximate costs to produce a Neighbourhood Plan.

Action 8g:- Funding from Down Ampney Parish Council.

It was agreed at the Parish Council meeting on 5th March 2019 to support the Neighbourhood Plan. Funding of £3500 was allocated for financial year 2019 – 20. GT requested that the same amount will be "requested" for 2020 - 21. The budget has to be held by the Parish Council. Cost estimates of the "project" were presented by GT. Attached to this report.

Geoff Tappern. Tues March 19th 2019