

DOWN AMPNEY PARISH COUNCIL

**MINUTES OF PARISH COUNCIL MEETING
HELD AT DOWN AMPNEY VILLAGE HALL
MONDAY 11th SEPTEMBER 2017, 7.30PM**

Present : Cllrs Sillett (PS), Skinner (DS), Cope (GC), Tappern (GT) and Job (JJ); Cllr Fowles - CDC (DF) and Cllr Parsons – GCC (SP), both present for part of meeting.
Clerk – Gail Dillon; 8 members of public.

Apologies : Cllr Jenkins (RJ) and Matthews (AM).

Welcome	Action
<p>2. Minutes of last meeting: These were circulated and approved by the meeting.</p>	
<p>3. The Cotswold Chippy</p> <ul style="list-style-type: none"> • The applicants of the licence explained their business and plans. Concern was raised about the alcohol licence and they confirmed that this was to be used for events rather than normal sales which they were planning in Down Ampney. • Branded packaging is to be used to identify litter. They plan to drive through the village at the end of the evening to collect any debris from their sales. <p>4. Matters arising: <i>Highways and related issues:</i></p> <ul style="list-style-type: none"> • Speedwatch: GC confirmed there were some new volunteers. He will pass names to GT to arrange training. • Footpaths – SP to follow up on when this work will be carried out. • Hedging on footpath by Satmar – it was raised that towards the other end of this footpath it is very overgrown. This is the responsibility of the hedgeowners who should be written to and ask to cut back. • A member of the public asked whether it would be possible for more signage for pathways and bridleways outside the village – GC is already in contact with the Wellcome Trust about contributing towards some larger signage around the village and will report at future meeting. • JJ advised she had seen tree surgeons cutting down the cherry tree at the entrance to the village. She has contacted Savills who confirmed there are 5 trees in the village to be worked on and 2 are to be felled following a survey, mainly due to health and safety issues. • Fly-tipping (entrance to Church Meadow) – this has been there long term and has been reported to James Taylor three times. There are also large bags dumped in the sheep field. JJ 	<p>Cllr Cope /Tappern</p> <p>Cllr Parsons</p> <p>Cllr Cope</p>

<p>will contact the shepherd.</p> <p>Village hub:</p> <ul style="list-style-type: none"> • Hedgecutting quote still to be received <p>Other:</p> <ul style="list-style-type: none"> • Lack of volunteer issue : TBC to January 2018. JJ advised that a villager who is involved in marketing would like to help with this issue and advertising it to the village. All in agreement to take this forward. • Suggestion of new clubs – to be taken forward in new year. • Buses still not stopping at agreed points in village. PS/SP to continue to follow up. • s106 issue – DF has confirmed that it is definitely 50% affordable housing. The new policy of 40% will not be in force until after the Local Plan is adopted. • Resilience shed – clerk has now reviewed the contents of the resilience shed and the main item which requires replacement is the generator. The existing model is no longer available and costs of a new one range from £400 to £4000. A question was raised as to whether we actually need to have one. Clerk to investigate further re costs and report at next meeting. It was suggested to check with CDC emergency officer for advice as to what other villages have or whether it is worthwhile. 	<p>Cllr Job</p> <p>Clerk</p> <p>Cllr Job</p> <p>Cllr Skinner</p> <p>Cllr Sillett /Parsons</p> <p>Clerk</p>
<p>4. Correspondence</p> <p>None to be discussed other than items elsewhere in minutes.</p>	
<p>5. Finance Report</p> <p>The accounts for the year to date were presented and there is a surplus for the year to date is £5,048. The main expenses since the last meeting were one quarter’s clerk salary, grass-cutting per the contract and the payment for the resilience shed upgrade (£2,400). There are various maintenance matters that are being addressed. Bank balances are currently £36,399. So far there is £530 of VAT to reclaim for the current financial year.</p> <p>The grasscutting quote for the coming period was reviewed and discussed. However it was felt that due to the value of the contract that more tenders should be sought. Clerk to obtain these and present at the next meeting.</p>	<p>Clerk</p>

<p>6. Meetings/Training</p> <ul style="list-style-type: none"> • It was requested by DF at the last meeting that the dates be rethought to allow full attendance by himself and SP. The clerk confirmed that the first Tuesday of each alternate month (Jan, Mar, May, Jul, Sep, Nov) was acceptable to everyone and that the Wynne room was available on those evenings too. It was unanimously agreed to change DAPC meeting dates to the first Tuesday of these months, commencing with the November 2017 meeting. Clerk to change booking with village hall. • No other meetings/training attended. 	<p>Clerk</p>
<p>7. Village Matters</p> <ul style="list-style-type: none"> • Bollards at Church Lane – it was discussed whether these should be removed. 2 voted to remove, 2 to leave them and 1 abstention. It was therefore agreed to leave them for now and review in the new year. • Lack of volunteers issue: this problem within the village was discussed at length and some suggestions were made which were agreed to be taken forward. PS suggested an ‘open day’ to be held in the village hall and various different village organisations to be represented – DAPC, Village Hall, Village Shop, All Saints PCC, DAFC, etc. To be carried forward to the new year. • Village Hall:-David Job and Geoff Tappern walked around the Village Hall and surrounding grounds for a maintenance and safety check. List produced of mainly minor problems. Three areas of concern:- <p>1): Check insurance cover on trees at bottom of field. Checked and covered by insurance but tree must be trimmed regularly. Inspection requested.</p> <p>2). Two steel cables supporting fence between Village Hall field and School field is broken. School responsibility and David will notify them. Meeting arranged on 7th September with School Administrator.</p> <p>3). Two steel poles on ground in field. Since been removed.</p> <p>A quote is being obtained for weeding and edging of pavement/grass borders that are the responsibility of the Village Hall.</p> <p>The Hill’s waste collection bins will be installed once donated bags are used. Target 1st November 17.</p> <p>Important:- There is still nobody interested in taking over the duties from David Job in Nov 2018.</p> <p>In a general walk around the MUGA pitch area was visited and several steel items have since been removed. One steel pole has “returned” and is used for getting balls from top of hedge. Broken tennis net</p>	<p>Clerk</p>

<p>storage box removed. Brambles cut back from MUGA pitch fencing. See e-mail dated August 12th for suggestions on clearing up weeded area and removal of some wooden fencing. – It was agreed for all councillors to make a daylight assessment of the wooden fencing prior to the next meeting so this can be discussed.</p> <ul style="list-style-type: none"> • Tennis Club:- <p>Nothing to be added to report in July PC meeting. VAT issue to be carried forward.</p>	<p>All councillors</p> <p>Clerk</p>
<p>8. Planning <u>Broadway Farm update –</u></p> <ul style="list-style-type: none"> • PS updated the meeting on the meeting held with Sanctuary Group and what was discussed. Sanctuary advised that they are essentially not change anything in the design prior to the full planning application. They said the roads without pavements had been approved by GCC as safe but DAPC still disagree with this. The main other concern is foulwater drainage. All visited the site during the meeting as well to look at this and the issue of boundaries and distance between the houses. The possibility of changing from 50% to 40% affordable housing was also discussed but nothing concluded. DAPC will continue to push the points of concern of the village when it comes to the full planning application. • DF then explain the planning process to date on Broadway Farm and confirmed that it will go to the full planning committee to be decided. He advised that DA should supply a ‘pack’ to each member of the committee detailing the processes, objections, discussions had, responses from Sanctuary etc. He agreed to send a suggested content list for this pack. • DF also suggested that the Flooding Officer should come out and look at the site with DAPC to discuss the issues and history of flooding in the village. • DF suggested citing all the accidents and falls at Cirencester Market Place as background on the road issue • Wildlife corridor – DF advised the Bathurst development is specifically having one so could cite this for argument on this point. • It was agreed to request copies of all feedback forms received by Sanctuary on the day of the presentation and enquire as to the position of the planning application at this stage. • PS proposed the following based on the discussions: <ol style="list-style-type: none"> 1. Put pack together as suggested by DF, saying it from Down 	<p>Cllr Fowles</p> <p>Clerk</p>

<p>Ampney as a village and not just the Parish Council – approximately 20 will be needed;</p> <ol style="list-style-type: none"> 2. Open this out to residents and Bromford Housing to contribute to; 3. Obtain copies of all feedback forms; 4. DF to provide guidance on the ‘pack’ contents to clerk. <ul style="list-style-type: none"> • All agreed this was a good way forward. • Query from resident regarding the boundary fence and height. There is still a question of whether the boundaries are shared – GT believes they are. • Resident raised the issue that work is sometimes starting at 7am and that no notice had been given to residents. GT to contact CDC. <p><u>Licence application – Cotswold Chippy:</u></p> <ul style="list-style-type: none"> • This was discussed at length and the following were the main concerns which resulted in a unanimous decision not to provide approval for licence in the proposed position: Length of time seems excessive; Wear and tear on the car park; Litter; Noise; Irritant to residents; alcohol licence a concern too. • May be happy with another location in the village, for example on the main road in front of the school and stopping for a shorter period of time (eg 6-7pm). No alcohol should be sold though. 	<p>Cllr Tappern</p>
<p>9. GCC report</p> <ul style="list-style-type: none"> • SP reported there had been a bad report from Ofsted on Child Services. The senior management team have now left and have been replaced with an interim team with 3 monthly visits from Ofsted. • SP has submitted initial process for improvements to the village school. • Amey contract is up for renewal next June. Working parties have been set up to review contracts, history etc. Various organisations will then be invited to tender for next contract. JJ raised footpaths officer as an important area of the contract. • GT raised A419 issue. SP confirmed it is a Highways Agency issue. He is putting forward various improvements as part of the ‘Missing Link’ development and will continue to push for them. <p>10. CDC report</p> <ul style="list-style-type: none"> • Chesterton development – full council meeting on 26 Sept at 1.00 at Cirencester Baptist Church. Documentation available on the planning website now for comment. • Local Plan – feedback received from Inspector now. Hearings will take place in week commencing 9 October. Documents to look at are at : www.cotswold/pexamination and 	

<p>www.cotswold.gov.uk/cilexamination</p> <p>Cllr Fowles then left the meeting.</p>	
<p>11. AOB</p> <ul style="list-style-type: none">• Redesign of the website was raised – GC will look into and obtain quotes.• <p>The meeting closed at 9.50pm. The next meeting is on Tuesday 7th November 2017 at 7.30pm in the Wynne Room.</p>	<p>Cllr Cope</p>