

DOWN AMPNEY PARISH COUNCIL

**MINUTES OF PARISH COUNCIL MEETING
HELD AT DOWN AMPNEY VILLAGE HALL
TUESDAY 7th NOVEMBER 2017, 7.30PM**

Present : Cllrs Sillett (PS), Matthews (AM), Cope (GC), Tappern (GT) and Job (JJ); Cllr Fowles - CDC (DF) and Cllr Parsons – GCC (SP), both present for part of meeting.

Clerk – Gail Dillon; 4 members of public.

Apologies : Cllr Jenkins (RJ) and Skinner (DS).

Welcome	Action
<p>2. Minutes of last meeting: These were circulated and approved by the meeting with one amendment.</p>	
<p>3. Matters arising:</p> <ul style="list-style-type: none"> • Speedwatch – has now ceased for the winter but will start up again in the spring, hopefully with some new volunteers. • Items to be carried forward to next meeting: Footpath signage (GC); Volunteer issue (all); Tennis Club VAT issue (clerk). • Hedgecutting – quote accepted and work arranged for 8th December. • Buses not stopping nearer to Cedar Close – PS/SP to continue to follow up as still not happening • Generator – the clerk reported what GRCC had advised in that they are not aware whether generators are a useful/value for money purchase but advised to think whether we would be able to have access to, eg, gas for heating or cooking, emergency lighting. It was generally agreed by all that purchasing a new generator would not be a suitable use of parish council funds. • Resilience shed – JJ advised that it now contains the beacon for the village and she will pass instructions to the clerk to hold. <p>Highways and related issues:</p> <ul style="list-style-type: none"> • The footpath opposite the school is getting worse – SP agreed to try to find out when the work was booking in to be done. • Pothole on left before the bridge – AM enquired if there was any update on this. Clerk to check with RJ. • JJ made observation that she is seeing more lorries go through the village. • A resident raised a query about some markings that have appeared on Church Lane (white spray-painted triangle with a metal stud in the centre). PS remarked he had noticed them too. It was raised with SP when he arrived and he agreed to find out for us. 	<p>All</p> <p>Cllr Sillett/ Parsons</p> <p>Cllr Job</p> <p>Clerk/Cllr Jenkins</p> <p>Cllr Parsons</p>

<p>Village hub:</p> <ul style="list-style-type: none"> PS has been contacted by Caroline McKemey who is trying to effect the playground repairs needed. She is struggling to loosen a bolt and wondered if anyone would be able to help. GC suggested Paul Vince. PS will send details and photo to GC who will discuss with Paul Vince. 	<p>Cllr Sillett/Cope</p>
<p>4. Correspondence</p> <p>None to be discussed other than items elsewhere in minutes.</p>	
<p>5. Finance Report</p> <p>The accounts for the year to date were presented and there is a surplus for the year to date is £3,325. The second part of the precept has now been received. The main expenses since the last meeting were:</p> <ul style="list-style-type: none"> a quarter's clerk salary £625.00 2 x grass-cutting £950.00 Repairs to village hub £1164.00 Anti graffiti paint and equipment £192.77 Grant Thornton – external audit £100.00 Defibrillator battery - £235.00 Defibrillator service subscription - £200.00 Planning website subscription - £100.00 Royal British Legion Poppy Appeal - £60.00 <p>Bank balances are currently £34,577. So far there is £630 of VAT to reclaim for the current financial year.</p> <p>JJ raised an issue that she's unsure both defibrillators are properly registered with the Emergency Services. Clerk/PS to confirm.</p> <p>The clerk advised that the budget and precept would need to be approved at the next meeting and requested all councillors to advise clerk in next few weeks if there were any unusual costs which they were aware to include in the budget.</p> <p><u>Grasscutting quotes:</u> The clerk advised she had tried two other contractors for quotes. One did not reply and the other advised he did not want to quote as he did not have the capacity to take on the work. The grasscutting quote received was approved by all councillors. Clerk to advise contractor.</p> <p><u>Standing orders/Financial Regulations update</u> PS advised the meeting of the process which has been conducted in producing the new Standing Orders and Financial Regulations for Down Ampney Parish Council. All councillors have reviewed,</p>	<p>Clerk/Cllr Sillett</p> <p>Clerk</p>

<p>advised the application will go to committee meeting to be decided – likely to be on 13 December 2017 but not definite date yet. Both consultations were discussed at length between DAPC and the residents in attendance at the meeting. The planning committee will take all views forward and agree a response prior to submission to CDC.</p> <p>Residents are able to put in their own comments to CDC by 16 November 2017.</p> <ul style="list-style-type: none"> Utilities proposals: Agreed for PS to respond to Sanctuary confirming we need more information about whether it has been discussed with utilities companies and confirming that there would be no impact on existing houses from taking a spur off the existing utilities lines. <p><u>No 55 DA</u></p> <ul style="list-style-type: none"> PS advised the process that has taken place and some draft comments have been prepared by the planning committee, with the exception of RJ as he had declared an interest. GT raised an additional issue to add to the comments regarding the widening of the access track, which had resulted in the removal of a parking space. This should be reinstated as a narrower track and the parking space added back into the scheme. Clerk to add to comments and submit to CDC. 	<p>Clerk</p> <p>Cllr Sillett</p> <p>Clerk</p>
<p>9. GCC report</p> <ul style="list-style-type: none"> Nothing to report but SP will follow up on the number of items raised with him during the meeting. He then left the meeting. <p>10. CDC report</p> <ul style="list-style-type: none"> Chesterton development – decision has been deferred, probably to council meeting on 12 Dec for decision. Parking in Cirencester – feasibility study taking place on putting a decked car park on existing Waterloo car park area; Off-street parking debate may be revisited; Option of doing Park & Stride with Rugby Club is also a possibility. A new company, Publica, has been set up to deal with ongoing shared services. 	
<p>11. AOB</p> <ul style="list-style-type: none"> GC proposed investing in Christmas lights or decorations for the village. Difficulties with logistics and power for lights. It was felt it was too late for this year but it should be added to the agenda in the New Year to discuss for next year. Resident raised the issue that the wall opposite no 55 that was crumbling has not been repaired. JJ will follow up. 	<p>Clerk</p> <p>Cllr Job</p>

The meeting closed at 10.00pm.

The next meeting is on **Tuesday 2nd January 2018** at 7.30pm in the Wynne Room