

DOWN AMPNEY PARISH COUNCIL

MINUTES OF PARISH COUNCIL MEETING  
HELD AT DOWN AMPNEY VILLAGE HALL  
TUESDAY 5<sup>TH</sup> MARCH 2019, 7.30PM

Approved by:

A handwritten signature in black ink, consisting of a stylized initial 'G' followed by a horizontal line extending to the right.

Chairman

Date

14/5/19

**DOWN AMPNEY PARISH COUNCIL**  
**MINUTES of a meeting held on Tuesday 5 March**  
**Wynne Room, Down Ampney Village Hall**

**1 Present**

Councillors: Ray Jenkins (Chairman), Julia Job, Karen Dangerfield, Geoff Tappern, Gareth Cope, Ann Higson, Antony Matthews, David Fowles  
Public: Elizabeth Bellamy, Sian Gardner, Sandra

Apologies were received from Gail Dillon, Clerk to the Council. Her father had just died. All members of the committee expressed their condolences.

**2 Minutes of the last meeting**

The minutes were not available and will be signed off at the next meeting

**3 GCC Report**

No report had been received

**4 CDC Report**

David Fowles ran through and elaborated on his report (see attached).

Antony Matthews thanked DF on behalf of the committee for his involvement and handling of the Broadway Farm planning issue and for keeping the DAPC informed.

There is funding available for the rest of this financial year (of about £250 - £300) and it was suggested that DAPC should apply for this money to be held on account towards resurfacing the children's playground.

It was suggested that DA should join the hub, which is only £15. RJ recommended we should go for it. The Clerk to take forward.

GD

RJ thanked DF for organising the meeting last week with CDC about Broadway Farm.

KD asked DF about Peter Sillett's report that the binmen had said that "spent compost" should not be put in the green garden waste bins. KD to email Clair Lock, Senior Officer for the Environment about this.

KD

Sian Gardner reported that the binmen are driving quite fast along Hospital Road. KD to include this in her email to Clair Lock.

KD

**5 Matters arising**

**a Highways and related issues**

No report received. Complaint about large pothole in parking area in front of Cedar Close. It is unsure who is responsible, Highways of the housing association.

It has been found that the flooding at Broadleaze is the responsibility of the housing association.

f) There was discussion about the problems of parking in front of the 2 houses near the entrance to the Broadway Farm development. There was a near accident recently, but there are no solutions at the moment.

**b New signs and noticeboards update**

"Walking figure" signs are needed to be added to the signpost to the church at the entrance to Dukes Field to indicate that it is a footpath, not a road. Karen Dangerfield to order.

KD

Darrell Warner is unable to do the design and artwork for the information boards. Gareth Cope has had an estimate of £500 for doing this. Apparently Wiltshire Council paid for the boards at Latton and Cricklade, but CDC do not have the money to pay for ours. GC to contact Cricklade council for information on who did there signs. David Fowles said that CDC have a design department who might be able to help. DF and GC to investigate.

GC

GC DF

**c Emergency Plan Review**

Julia Job has only had 2 replies from the DA News from her request for volunteers to put their names forward to help in case of emergency. Two further people volunteered during the meeting.

The emergency generator, kept in the resilience shed, had seized up but is now working after a service. It needs to be started and run for 10 mins each month to ensure that it is kept in working order. RJ suggested that Paul Vince be tasked to do this, and the council should pay for the service. Fuel can't be stored in the shed. Gareth Cope to ask Paul Vince.

GC

Julia Job reminded the Chairman that responsibility for the emergency plan and annual litter-pick needs to be transferred to another Council member after JJ leaves in May.

RJ

**6 Chairman's Report**

The Chairman's report was sent to the Clerk, but it has not been circulated to Council members.

**7 Planning**

The meeting with CDC went well. However, great emphasis was put on the need for more consultation between CDC and parish councils, however the planning department is under no obligation to force developers to meet with parish councils. It was agreed that it is totally unacceptable that parish councils are not informed of minor amendments to developments, there is no system for passing on this information and this loophole needs to be plugged. David Fowles agreed to send an email covering this discussion.

DF

**8 Finance Report**

No Finance Report had been received. Signatories on the PC accounts need to be changed as Julia Job will be leaving in May. JJ has spoken to Gail.

GD

**9 Village Matters**

**a Playground**

The climbing equipment has been fixed. The only outstanding job is to resurface the play area when funds allow.

**b Neighbourhood Plan update**

Geoff Tappern had sent his report to the Council members. Financing the NP was discussed, and Ray Jenkins recommended that £3,500 should be allocated for the coming financial year, this was seconded by Julia Job and agreed by all. It was also agreed that this money must be accounted for by the NP Treasurer, David Gardner. GT is to investigate applying for grants, but the CDC are not able to grant money at this time. There is a locality grant of £9000 which we can apply for, but other monies are not readily available. The possibility of sponsorships was discussed and, as several CEOs of large companies live in DA, they should be approached. Gareth Cope to provide a list of names and contact details to RJ.

GT

GC

**c Paths and Pavements report**

Karen Dangerfield, helped by Sian Gardner, walked all footpaths and bridleways to photograph obstructions, fallen trees, roots causing trip hazards, overgrown hedges etc. This information has been sent to Mike Barton, Footpaths Officer. Letter box footpath is in very poor repair but KD is unsure who is responsible for it. RJ suggested that she send details to Mike Barton, stressing that it is a case of Health & Safety and perhaps he can sort it out. RJ to let KD have the name of Jack from Bidwells.

KD

RJ

**d Village Hall update**

The fish and chip van is happy being located at the football club and it was agreed that that was the best place for them. One reason that helped the decision, was that the car park on the night of the meeting was full as there were 3 separate events taking place in the hall.

David Job is planning for the 75<sup>th</sup> anniversary of the Arnham and D Day landings and is looking for funds to re-frame the pictures in the Dakota room. The Parish Council, Village Hall Committee and the PCC need to co-ordinate these funds. DJ has a large collection of memorabilia mostly donated by veterans, which needs to be displayed. A possible location would be in the Wynne room under the low roof.

Karen Dangerfield reported on attending the RAF Fairford civic briefing. (see attached). They are concerned about gravel extraction and bird strikes. The existing pits are filling up with water.

**e Village Spring Clean update**

This is taking place on 17 March at 10.30am. Julia Job has emailed Wilts Council asking them to clean up the verges on their stretch of road approaching DA.

**f Forthcoming Elections**

Ray Jenkins to email Sarah Dalby [sarah.dalby@cotswold.gov.uk](mailto:sarah.dalby@cotswold.gov.uk) (in charge of elections) to find out the cut-off date for nominations and to get the necessary forms. The Clerk to forward any nominations she has received.

GD

Mrs Bellamey offered to pick up the nomination forms from CDC the following day.

**10 Correspondence**

There was no correspondence. Rally notices have gone out round the village.

**11 Questions and Comments from the public**

Sandra commented on the low level flying over the village about 2 weeks ago. Karen Dangerfield to speak to Jenny Collyer (Community Relations Adviser at RAF Fairford)

Mrs Bellamy commented on her preference for another wheelie bin for plastics and cardboard rather than the current bags. David Fowles explained that our curb-side waste separation led to far better results in recycling as the waste material did not have to be sorted again at the recycling plant.

Note for the AGM meeting: apologies from Ann Higson that she won't be able to attend.