

DOWN AMPNEY PARISH COUNCIL

MINUTES OF PARISH COUNCIL MEETING HELD AT DOWN AMPNEY VILLAGE HALL TUESDAY 1st November 2022, 7.30PM

Present : Cllrs Jenkins (RJ), Cope (GC) Busby (RB) Phillips (BP) Hedges (BH6 Cllr Spivey (LS)
Clerk – Julia Kilminster. 1 members of public, former Cllr Tappern (GT) .

Apologies : Matthews (AM) Mansfield (SM)

	Action
2. Minutes of meetings held on 06/09/2022: No Matters arising.	
3. Police and Crime Commissioner Report from Gloucestershire Police and Crime Commissioner Chris Nelson. a. Increase in posts from 200 / 350 this year 30% increase. b. Antisocial behaviour down 59% c. All house burglaries will get 100% attendance d. Safer streets over 3 million pounds budget e. Target to get increase in solving crimes from 10% to 20% by March 2023 f. Victim hub to be introduced Parish Council have been informed a new PC will be joining next month dedicated to this area. Down Ampney have two PCSO, the policy is they do not get re-deployed in the future, PCSO are a good point of contact to visit/report to the council. RJ requested a police report on the area prior to the council meetings. Councillors have been re assured there is 24/7 coverage from the police services. Chris Nelson recommended the Community Speedwatch Camera that fixes to lampposts. There is Community Service Speed fund available. Chris Nelson recommended the Neighbourhood watch. New neighbourhood co-ordination will be forwarded to RJ RJ stated with Neighbourhood watch, there is no information on crime/prosecutions. Chris Nelson recommended signing up to the community alerts.	RJ

3/4 GCC/CDC Report See Appendix A LS will send reports to be forwarded on to councillors	Cllr Spivey
5. Chairmans Report See Appendix B	RJ
6. Planning See Appendix C Dukes Field intend to re submit for 10 houses GT to send BP a map of COOP land. Noted small parcels of land are being sold by the COOP behind the Red House. 22/03662/FUL TP recommended to object.GC to draft.	GC
7. Finance Report The current finance report was distributed. See Appendix D. RJ queried ROSPA costs of £623.00	Clerk
8. Village Matters <ol style="list-style-type: none"> 1. ANPR BP and BH to attend zoom on the 10th Nov. RJ to speak to AM re review and present the options. 2. Authority of chairperson. GC suggested better communication between councillors 3. Neighbourhood Plan update: see Appendix E draft from design guide, to be reviewed by steering group.TP to send GC neighbourhood plan using GC data of emails. 4. Broadway Farm Update RJ to send letter re sign on road re Ampney Meadows 	RJ

<p>5. Village Information Boards updates RJ authorised the new location of the Parish Council notice board. This position is on Parish Land.</p> <p>6. Being a better councillor training BH and BP have signed up for the training.</p> <p>7. Rural England Prosperity Fund No action</p> <p>8. Correspondence GC CCTV camera covering MUGA/playground/village hall. Estimate £2500 two quotes. Needs further discussions.</p> <p>GC chase for quote on cutting hedge. RB alternative contractor if required</p> <p>Other Business</p> <p>Grass cutting GC has 3 companies to send out proposal pack with map. RJ has South Cerney Contact</p> <p>Confirmed P Vince has generator</p>	<p>Clerk</p> <p>GC</p> <p>GC</p> <p>GC</p>
<p>The meeting closed at 9.15</p> <p>The next meeting will be held on Tuesday 3rd January 2023 to be confirmed at 7.30pm in the Wynne Room</p>	<p>Clerk</p>

APPENDIX A

Councillor Lisa Spivey
District Council Report September 2022

NO REPORT ISSUED

Appendix B

CHAIRMAN'S REPORT NOV 22

BROADWAY FARM

Correspondence with Sanctuary Housing indicates that they may make a start on the development in November.

They have finalised legal documents with Glos CC and have applied for a 'Road Closure Notice' so that they can arrange traffic lights at the entrance to allow them to alter the sight lines.

They have asked that a meeting be held with the PC shortly (TBA) to outline how & when they will develop the site.

HIGHWAYS ISSUES

Representation has been made to GCC to ascertain when the badger home in Church Lane will be repaired. Apparently the money has been set (no pun intended) aside but contractors not instructed.

Damage to the Poulton roundabout advised.

PARK TREES UPDATE

The avenue of trees in the 'park' will have their guards removed and surgery to damaged limbs undertaken shortly.

Also the avenue of trees leading to the cottage will have all the dead trees removed.

CONCERNS

A note placed on the village Facebook regarding Charlham Lane and a 'keeper's remark' has led to several calls to the Chairman.

Apparently a post was made about a keeper relating to someone that dogs may be shot if they harassed pheasants and that traps and poison had been laid to deal with the foxes.

I have been asked to make it clear that there is no shoot or gamekeeper on Down Ampney Estate and that no such comment has been made by any agent or employee on this subject.

However, anyone walking dogs in the countryside must keep them under close control, preferably on a lead.

It is illegal to allow dogs to course sheep, hare or deer and prosecutions may result if the offender is caught.

Fines of up to £2000, imprisonment up to 6 months and confiscation of any vehicle involved in the offense may result.

The moral of the story is that one should keep to the footpaths and keep dogs under close control.

Comment has been made to the Chairman concerning the removal and relocation of the parish 'official signpost'

The adjoining householder has taken issue with the site chosen for the signpost which is now located close by the phonebox.

The Parish Council (myself) was approached to remove its signpost as the school had been instructed to remove all the units as they were considered a 'health & safety risk' by the audit officer.

Our signpost has been in place many years and located centrally to the main village. In considering this matter i was aware that we are responsible for the small patch of land upon which sits the old phone box, the telephone kiosk and the dog waste bin.

It was logical to replace the signpost on this ground. I take responsibility for instructing our village contractor to install the signpost there which is only several metres from its old position so remaining on the main road close by where everyone knew it was.

The cost element was minimal.

The adjoining householder was apparently annoyed as they were not consulted (why should they be) and that it looked awful.

The unit sits on PC ground & It cannot be seen from the bungalow

This leads me to ask the committee about the Chairman's power to take unilateral action on small matters such as clearing Church Lane, tidying the village hall car park etc, all at low costs to the village.

The committee must decide whether they wish to vote on each and every such matter or set a spend limit by which the Chairman can instruct having such works done.

A meeting organised by CDC to promote a joint exercise with Bromfords Housing Association was attended by a large section of the community and several members of the PC.

CDC wish to develop the land, owned by them, to the rear of the Football Club. Whilst early days, CDC wished to engage with DA, discussing design and layout of any proposed layout.

Further meetings to ensue

BANKING ARRANGEMENTS

Our Clerk has been trying to finalise BACS payment scheme with Lloyds Bank in Cirencester.

As a result of total inefficiency by their staff several attempts to forward duly authorised forms have failed.

Julia is persisting to deal with this situation elevating her attempts by dealing with their head office.

Ray Jenkins

Appendix C

PLANNING

Dukes Field

The Inspector has rejected the developer's appeal based on two main issues: • the character and appearance of the area; and; • the integrity of North Meadow and Clattinger Farm Special Area of Conservation ("SAC").

Within the Appeal Decision, the Inspector goes through each of the points raised by the Developer and/or CDC and gives her opinion.

We have written to the developer to understand what their next steps will be and they have confirmed that once a solution to the SAC is found they intend to re-submit their application for 10 houses given, they believe, this was the only point the inspector raised.

Millennium Field

Again, the appeal was dismissed by the Inspector on the following grounds: • The effect of the proposed development on the character and appearance of the area and; • the integrity of North Meadow and Clattinger Farm Special Area of Conservation ("SAC").

In their report, the Inspector states "The open spaces provide a relief from built development and contribute positively to the rural character of the village. The appeal site adjoins an area of open land at Duke's Field which affords views into the open countryside from within Down Ampney."

She then goes on to state "The proposed development would result in the loss of the undeveloped and open character of the site, which contributes positively to the rural character of Down Ampney."

Alpena

A planning application has been submitted for the erection of a single storey rear extension. Whilst DAPC has no objections, there was a lack of details submitted. The application is approved.

Land to the rear of the Football Club

A goodly number of residents turned out to listen to CDC's presentation concerning the land at the rear of the Football Club which, owned by them, which is now in the spotlight for development.

Already within the Forward Plan for potential development, CDC wish to engage with Down Ampney to provide 'sustainable and eco-friendly' social housing. We await more detail on this when CDC will, again, ask for an open meeting to allow residents to have their say.

It is refreshing that CDC has come forward at an early stage to keep DA in the picture.

22/03662/FUL

Removal of condition for wooden windows to change to PVC. We will be responding objecting to this that they should remain wood or Aluminium.

FINANCE

Appendix D

Down Ampney Parish Council

Income and Expenditure Report

For the period ended

31/03/2023

		2022/23 Budget	2022/23 Actual to date	2021/22 Actual
<u>INCOME</u>				
Precept		22,920	22,920	21,830
Grants rec'd	Re Neighbourhood Plan		2,960	
Licence receipts		50	0	25
Other receipts			0	36
Donations			0	22,747
Interest			5	1
TOTAL INCOME		22,970	25,885	44,639

EXPENDITURE

ADMINISTRATION

Clerk Honorarium & Expenses		3,250	1,392	3,250
Subscriptions/Memberships		200	75	192
Website, IT, software		900	375	845
Insurance		770	822	758
Village Hall Hire		150	47	146
Auditors Fee		200	0	0
Printing, Postage & Stationery		50	56	22
Expenses/travel				
Training		150	0	0
Expected cont'n to election costs		500		
		6,170	2,767	5,214

DONATIONS/GIFTS

British Legion	60	60	78
Glos Playing Fields Association	50	50	50
Down Ampney Primary School			250
<u>Others:</u>	200	58	
RVW celebrations		50	
Gardening Club competition donation			
Donation towards village masks			
Donation towards Queens			
Celebrations		379	
	<u>310</u>	<u>597</u>	<u>378</u>

GRASS CUTTING and GRAVEL LAYING

Gravel laying at Village Hall	500		
Contractor	9,245	6,545	8,665
Grasscutting			
Additional requests			
Hedgecutting	700	0	620
	<u>10,445</u>	<u>6,545</u>	<u>9,285</u>

OTHER PAYMENTS

Neighbourhood Plan costs	2,000	17	415
ROSPA	95	623	183
Other expenses		0	1,804
Speed camera maintenance			
Defibrillator annual fee/Costs	250	100	565
Village assets		500	0
Repairs & Maintenance	3,500	512	37,311
	<u>5,845</u>	<u>1,752</u>	<u>40,277</u>

TOTAL PAYMENTS

<u>22,770</u>	<u>11,660</u>	<u>55,154</u>
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SURPLUS/DEFICIT FOR THE YEAR

<u>200</u>	<u>14,225</u>	<u>-10,515</u>
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Known committed significant income/costs to end of financial year:

Precept - 2nd instalment			0
Website costs	45.00	6	-270
Clerk	250	6	-1,500
Grasscutting 14 per annum	580	5	-2,900
Grasscutting 2 per annum	955	1	-955
RTPI neighbourhood Plan			-2,160

EXPECTED SURPLUS/(DEFICIT) FOR YEAR TO 31-MAR-2023

<u>6,440</u>

Bank Balances as at**03/11/2022**

Current account	13,915.03
Deposit account	12,661.22
Total at Bank	<u>26,576.25</u>

Less committed to Neighbourhood Plan project

2019/20 underspend	2,956	
2020/21 underspend	2,711	
2021/22 underspend	1,983	-7,650
Available to spend		<u>18,927</u>

VAT to be Reclaimed for current year**339****Neighbourhood Plan Note**

Monies allocated by DAPC c/fwd as not spent

7,650

Appendix E

Report for PC Meeting Nov 2022

Work is progressing on the Regulation 16 consultation documents. An order has been placed with Kirkwells, a Planning Consultant Company to “tidy up” the main documents. Final drafts are expected by the end of October. The study includes appraisal and revision of our Regulation 16 draft document into a version that meets the

required technical standards ahead of submission to CDC. Also includes the preparation of the Basic Conditions and Consultation statements.

Extensive work is also required for the proposed Down Ampney Design Guide. A government grant has been obtained, and Aecom are carrying out this work. Aecom are an international firm of consultants who have produced many design guides for other towns and parishes, e.g. Kemble & Ewen and Chedworth. First draft of the Design Guide is expected within the next week.